

**BOARD OF MEDICAL EXAMINERS
OUTREACH COMMITTEE
(CONFERENCE CALL)
BASEMENT CONFERENCE ROOM
301 S. PARK AVENUE, HELENA, MONTANA
DATE: May 13, 2011
TIME: 4:00 PM – 6:00 PM
MINUTES**

**CONFERENCE CALL NUMBER 1-888-508-3709
PASS CODE: 1531332**

AMERICANS WITH DISABILITIES ACT:

The Department of Labor and Industry is committed to providing meeting access through reasonable accommodation under the Americans with Disabilities Act. Please contact the Board office prior to the proposed meeting date for further information.

ITEM 1: Call to Order

Ms. Carole Erickson called the meeting to order at 4:00 PM. Roll call was taken and a quorum was present.

Members Present: Ms. Carole Erickson, Ms. Pat Bollinger, Dr. Dean Center, Dr. Kristin Spanjian, Dr. Nathan Thomas

Members Absent: None

Staff Present: Ms. Jean Branscum, Ms. Linda Ashworth

ITEM 2: Review of Agenda

MOTION: Dr. Dean Center made a motion to approve the May 13, 2011 agenda. Dr. Nathan Thomas seconded the motion. The motion passed unanimously.

ITEM 3: Approval of September 10, 2010 Meeting Minutes

The committee reviewed the September 10, 2010 meeting minutes.

MOTION: Ms. Carole Erickson made a motion to approve the September 10, 2010 meeting minutes. Dr. Nathan Thomas seconded the motion. The motion passed unanimously.

ITEM 4: Open Forum: Public Comment

PUBLIC COMMENT STATEMENT:

In accordance with 2-3-103(1), MCA, the Board will hold a public comment period. Please note that Open Forum is the public's opportunity to address the Committee on any topic that is not on the agenda for this meeting. While the committee cannot take action on the issues presented, the committee will listen to comments and may ask the issue be placed on a subsequent agenda

for possible action by the Board. The Chair of the committee will determine the amount of time allotted for public comment.

Ms. Carole Erickson opened the meeting for public comment. There was no public comment.

ITEM 5: Licensee Communication

a) MMA Newsletter

The MMA Newsletter article, entitled "Physician Re-Education", authored by Dr. Kristin Spanjian was provided for review. Ms. Erickson thanked Dr. Spanjian and Dr. Dean Center for their willingness to compile the articles for the MMA newsletter. Dr. Dean Center stated that he would compile the next article for the newsletter.

b) BOME eNewsletter.

Ms. Jean Branscum noted that the April 2011 eNewsletter had been sent to members via the list serve and that the "reply to all" response had not been disabled allowing a multitude of responses to be sent to the members on the list. Ms. Branscum noted that many members were upset and have asked to be taken off the list serve list. Jean informed the committee that she had directed staff to create a spreadsheet with the names and addresses of the members that have requested that their names be removed from the list.

It was suggested that a personal letter of apology be sent from the board. The letter could be included in the next mass mailing to licensees.

Ms. Branscum will draft a personal letter of apology that will include a query as to whether or not the recipient would want to be back on the list serve list. The letter would then be sent to the board members for approval prior to being sent out to licensees with the upcoming rules letter. A hard copy of the upcoming newsletter could also be included.

ITEM 6: Presentations:

a) Montana Association of Medical Staff Services, June 2

Ms. Jean Branscum provided a PowerPoint presentation that she developed for the Rocky Mountain College PA Studies Program and the Montana Association of Medical Staff Services Conference. Ms. Linda Ashworth will present the program on June 2 to the MAMSS.

b) Rocky Mountain College PA Studies Program, May 16

Mr. Jerry Morse will be presenting to the Rocky Mountain College PA Studies Program on May 16, 2011 in Billings, MT.

c) Jobs for Montana Graduates Career Development Conference, EMT Presentation, May 4

Ms. Branscum reported that Mr. Ken Threet had attended the Jobs for Montana Graduate Career Development Conference on May 4, 2011. His presentation was well received and one of the favorite presentations.

ITEM 7: BOME Website

Ms. Jean Branscum provided an update on the website. She noted that the board had asked staff to overhaul the physician assistant occupational area which would direct new applicants to one spot on the website. Currently a pdf is being developed in that area. Jean noted that a staff member with a background in web design is working on the website to make it more user-friendly. If the feedback is positive the changes will move to other occupational sites.

Jean also noted that a library listing of physician assessment/remedial education programs has been added to the website which has been compiled from information received in the mail and from the FSMB.

ITEM 8: Development of Public Member Information Packet

Ms. Carole Erickson noted that the board has had a hard time retaining public members. She noted that there was a public member initiative through FSMB that addressed education and training. She felt that it would be useful for public members to have a handbook with a glossary of terms used by the Board. She noted that the information in the PowerPoint presentation, developed by Jean would be valuable.

It was the consensus of the committee that all new board members should have an orientation session prior to their first board meeting. It was also suggested that current board members provide a list of three things that they wish they had known then that they know now.

Ms. Branscum stated that she would prepare a packet outlining the current orientation for the committee's perusal. Additions and suggestions could be compiled into the current orientation packet for the committee's next meeting. Ms. Branscum noted that the AMA booklet on state medical requirements contains an appendix of medical terms that could be used. She will make a copy for the committee members. Ms. Carole Erickson will search other states' boards.

ITEM 9: Other

Ms. Jean Branscum noted that the medical marijuana bill would likely become law today with or without the Governor's signature. She noted there are some concerns among physicians that have certified more than 25 patients as they will become known to the Board due to the new practice review process provided for in SB 423. The committee suggested the discussion on possible communications to licensees on SB 423 be tabled until the full board makes some initial decisions. The committee reiterated the fact that all physicians should follow the same standard of care to certification for marijuana that they would apply to the management of any other medical problem with any other medicine.

ITEM 10: Recommendations to Full Board

The following will be reported to the Board at the May 19, 2011 meeting:

1. Continue MMA letter
2. Continue enhancement on the BOME Newsletter
3. Draft a letter of apology regarding the recent list serve confusion over the April 2011 eNewsletter and include it in the upcoming rule mailing to licensees
4. Continue website development
5. Work toward putting together orientation material for new board members

ITEM 11: Adjourn

MOTION: Ms. Pat Bollinger made a motion to adjourn the meeting. Dr. Kristin Spanjian seconded the motion. The motion passed unanimously. The meeting was adjourned at 5:00 PM.